

Montana Beef Council

**Producer Request to Retain Beef Checkoff Assessments Form**

The Beef Promotion and Research Act of 1985 (Act) and the Beef Promotion and Research Order (Order) require collection of a mandatory \$1-per-head beef checkoff assessment every time cattle are sold. The Act and Order authorize Qualified State Beef Councils (QSBC) to collect the \$1-per-head assessment. The law requires that at least 50 cents per head of the mandatory \$1-per-head checkoff assessment be forwarded to the Cattlemen’s Beef Promotion and Research Board (Board) to help fund National Beef Checkoff Program, while the remaining portion can be retained by QSBC. A preliminary injunction granted by the Court enjoined USDA from continuing to allow the Montana Beef Council (MBC) to use the assessments that it collects under the Beef Checkoff Program to fund its advertising campaigns, unless a cattle producer provides prior affirmative consent authorizing MBC to retain a portion of the cattle producer’s assessment for state promotion, research, and information programs authorized under the Act. As a result of this preliminary decision, at this time, the full \$1-per-head assessment collected by MBC must be remitted to the Board unless a producer provides prior affirmative consent authorizing MBC to retain up to 50 cents of the cattle producer’s assessment for state promotion, research, and information programs.

Producers who want up to 50 cents of their Federal \$1-per-head assessment to remain with MBC must complete this form. The form may be completed on an annual or monthly basis. For requests submitted annually, the form must be completed each calendar year by January 15, and returned to MBC. For the remainder of a calendar year, a producer may complete the form one time by circling “year” and entering the month and the year, which will indicate that the producer consents that MBC is authorized to retain up to 50 cents of their Federal \$1-per-head assessment for the remaining months of the year. If the producer decides to complete the “Producer Request to Retain Beef Checkoff Assessment Form” on a monthly basis, the form must be postmarked to MBC by the 15th of the month following the month the cattle were sold. **Forms should be mailed to Montana Beef Council; P.O. Box 80865; Billings, Montana 59108.**

**PRODUCER REQUEST TO RETAIN BEEF CHECKOFF ASSESSMENTS FOR ALL CATTLE MARKETED IN THE MONTH/YEAR (circle one) OF: \_\_\_\_\_, 20\_\_\_\_\_**

Name or Business: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

**\*For monthly requests, please attach a copy of your Beef Checkoff Remittance Form or other documents supporting payment of the beef checkoff assessment as required verification of each transaction listed below.**

Name of Producer	Date of Sale	Total Number of Head Assessed	Request to Retain Portion of Checkoff Assessments in (STATE) (\$0.50/head)
<i>Example: John Doe</i>	<i>07/13/2017</i>	<i>20</i>	<i>\$10.00 (\$0.50 per head)</i>
<b>Total amount authorized to be retained by the Qualified State Beef Council</b>			

I declare under the penalties provided by law, that this Montana Producer Request to Retain Beef Checkoff Assessments Form has been examined by me and, to the best of my knowledge, is true, correct and complete. I also certify that I am authorized to sign this form.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
RESPONDING OFFICIAL’S NAME (PRINT)

\_\_\_\_\_  
TITLE (PRINT)

\_\_\_\_\_  
SIGNATURE

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Montana Beef Council use only

**Montana Beef Council Approval for Processing:**

Amount Retained by the Montana Beef Council: \$ \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The OMB control number for this information collection is OMB-0581-New and will be merged into OMB-0581-0093. The time required to complete this information collection is estimated to average 5 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW., Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov). USDA is an equal opportunity provider, employer, and lender.